

Disposal of Electrical Equipment

Information you should know when disposing electrical equipment.

Data Wiping

It is advisable for schools to pay for data wiping if you know the storage device contains personal information. If you pay for data wiping the storage device will be escorted to the point of destruction and will also be insured.

If you do not pay for this service, the data will still be wiped but unescorted and uninsured.

What is WEEE?

The Waste Electrical and Electronic Equipment Directive (WEEE Directive) came into force in January 2007. The WEEE Directive aims to both reduce the amount of electrical equipment being produced by its reuse through recycling.

The WEEE Directive also aims to improve the environmental performance of businesses and schools.

You have an obligation under the WEEE Regulations if you are a business (including a school) with electrical equipment to dispose of it in a responsible way. To do this you will need to follow a procedure.

When you place a new order and there's kit that you wish to dispose of, the SBT or ICT coordinator should also submit a full list of equipment with serial numbers needing to be disposed. Items will be collected that have been agreed and complies with the 30 day notice timeframe.

If you do not request your full disposal entitlement, against a new order, you cannot ask for the balance of the items to be collected against the same order at a later date. You will need to pay for disposal separately.

Please refer to the WEEE disposal chart to see how to dispose of equipment.

If you need further information contact your SBT or contact ITASS.